

POLICY OF STATE OF DELAWARE DEPARTMENT OF CORRECTION	POLICY NUMBER C-01	PAGE NUMBER 1 OF 2
	RELATED NCCHC/ACA STANDARDS: P-C-01/4-4384 (ESSENTIAL)	
CHAPTER: 11 HEALTH SERVICES	SUBJECT: CREDENTIALING	
APPROVED BY THE COMMISSIONER:		
EFFECTIVE DATE: 11-19-07		

PURPOSE:

Healthcare personnel will meet Delaware requirements for licensing, certification and/or registration.

POLICIES:

1. All applicable health care personal will provide proof of license, certification and/or registration prior to employment and on on-going bases.
2. Verification and status of licensure for medical vendor's employees will be made by contact to the applicable State Board. The site Health Service Administrator will maintain documentation of this verification for all non-independent contractors. For independent contractors the vendor will assure and forward all information directly to the Office of Health Services. The vendor will also forward to Office of Health Services all NPDB (National Practitioner Data Bank) searches for appropriate personnel.
3. On - going verification of current license is maintained on file in the site Health Services Unit, and is forwarded yearly to the Office of Health Services. Verification may consist of copies of current credentials; letters from the state licensing or certifying bodies regarding the status of credentials for currently employed personnel or actual licenses.

POLICY OF STATE OF DELAWARE DEPARTMENT OF CORRECTION	POLICY NUMBER C-02	PAGE NUMBER 2 OF 2
SUBJECT: CREDENTIALING		

4. Credential information of independent contractors including physicians, dentists, optometrists, podiatrists, and various specialists providing on-site services is the
5. Responsibility of the medical vendor's Credentials Committee and the Statewide QI committee. All information is to be forwarded to the Office of Health Services
6. The site Health Service Administrator will maintain for independent contractors
 - a. Verification of current licensure
 - b. Verification of federal and state registration for prescribing controlled substance, if applicable.
 - c. Will forward same to the Office of Health Services
7. Licensing and/or registration requirements are included in job description or contracts.

References:

National Commission on Correctional Health Care: Standards for Health Services in Prisons, 2003, P-C-01

American Correctional Association: Standards for Adult Correctional Institutions, 4th Edition, 2003